

# MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: February 23, 2012

MEMBERS PRESENT: HOFFMAN, WOLK, HOLEWINSKI, SHARON; excused: PASZAK

ALSO IN ATTENDANCE: BENNETT/COMMISSIONER, COOPER/SECRETARY, RICH/ASST  
PATROL SUPT, WRYCHA/OFFICE MGR, CHARBARNEAU/HUMAN  
SERVICES DIRECTOR, DESMOND/CORPORATION COUNSEL

The following matters were taken up to wit:

1. Hoffman called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Holewinski/Sharon to approve the amended agenda. All ayes.
3. **Motion:** Wolk/Sharon to approve the minutes of the January 26<sup>th</sup>, and February 9<sup>th</sup>, meetings. All ayes.
4. **Motion:** Holewinski/Wolk to approve vendor vouchers #089-106 for a total of \$7,843.38, plus personal expense vouchers presented. All ayes.
5. **Motion:** Holewinski/Wolk to go into closed session pursuant to Section 19.85 (1)(c) and (f) Wis. Stats for the purpose of (1) considering employment, promotion, compensation, or performance evaluation data of any public employee over which this body has jurisdiction or responsibility and (2) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Roll call vote taken. All ayes. Discuss employee staffing.  
**Motion:** Holewinski/Hoffman to go back into open session. Roll call vote taken. All ayes. No action taken in closed session.
6. Committee/Supervisor discussions of department construction and/or maintenance activities.  
Dutcher discussed:  
State work: Five call-outs for snow and ice; cutting trees and hauling brush, patching, brine truck covering as many roads as possible  
County work: Two call-outs; patching  
Misc: Maintenance work on outside fuel tanks; dozer back from Nortrax; picked up refurbished truck boxes from Central Wisconsin Body & Hoist.  
Bennett discussed:  
Mechanic from the Landfill will begin working for us in March; spent a lot of time working on CTH 'D' correspondence; introduced Charbarneau and Evenhouse to PARS; working with Frank on SPC Plan; Klaver pit reclamation; heard at Commissioner's training there will be some huge changes coming because of the Road Builder's Assoc
7. **Motion:** Holewinski/Wolk to advertise for bids for road striping of various roads in Oneida Co. All ayes.
8. Discussed CTH 'D' culvert replacement. The Secretary of the DNR and her assistants got involved, and now Bennett will only have to fill out a Dam Permit; and the culvert will be able to remain as is, and will not have to be lowered.
9. A letter was sent to WisDOT declining the engineering for CTH 'W'. We will apply for funding for CTH 'Y' in 2013.

10. **Motion:** Holewinski/Wolk to purchase spill prevention barrel containments for all four shops for a total cost of approximately \$5,800 with the money to come from the fuel account. All ayes.
11. Discussed quote from XST for glass block insulation for the Rhinelander shop. Committee suggested getting references from this company and to also get a quote from at least one other local company.
12. **Motion:** Holewinski/Wolk to approve the 2012 Cooperative Service Agreement with USDA-APHIS for beaver control for \$1,989.50. All ayes.
13. Klaver Pit reclamation will begin in early spring.
14. Future meeting dates:
  - March 8<sup>th</sup>, 2012, 8:00 a.m.
  - March 22<sup>nd</sup>, 2012, 8:00 a.m.
  - April 12<sup>th</sup>, 2012, 8:00 a.m.
  - April 26<sup>th</sup>, 2012, 8:00 a.m.
15. Future agenda items:
  - CTH D
  - Finance Booklets
  - ATV Requests
  - CTH J Project
16. No Public comments
17. **Motion:** Wolk/Holewinski to adjourn at 9:30 am. All ayes.

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Committee Chairperson

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Committee Secretary