

ONEIDA COUNTY SOCIAL SERVICES COMMITTEE
January 24, 2012

Members present: Mr. John Hoffman, Mr. Peter Wolk, Mr. Jim Sharon, Ms. Carol Pederson, Mr. Paul Dean

Staff: Mr. Paul E. Spencer, Jr., Ms. Donna Levknecht

Guest: Mr. Thomas Wiensch

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. John Hoffman, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion made by Mr. Paul Dean, seconded by Ms. Carol Pederson to approve the agenda as posted. Motion carried unanimously.

2. Minutes of December 27, 2011:

Motion made by Mr. Paul Dean, seconded by Mr. Jim Sharon to approve the minutes of December 27, 2011. Motion carried unanimously.

3. Public Comment:

None

4. Management Staff Re-organization:

The committee was provided with a copy of a memorandum dated January 22nd from Ms. Lisa Charbarneau, Human Resources Director on management re-organization. It is recommended that the Support Program Supervisor receive a grade level increase from a 11 to a 12; Financial Services Supervisor receive an upgrade to Lead Financial Services Supervisor and a grade level increase from 11-13; the Social Work Supervisor would remain the same and the Lead Social Work Supervisor's vacant position be lowered from a 13-12. This would save the Department \$14,637 this year. The reason for the increase in the Financial Services Supervisor position is that she would be second in charge. If changes are approved by this committee and the Labor Relations/Employee Services committee, it would then need to go to the County Board.

Motion made by Mr. John Hoffman, seconded by Ms. Carol Pederson to approve the new Social Services Management Organization as presented and to forward it on to the Labor Relations/Employee Services committee. Motion carried unanimously.

5. Vacancy Review – Social Work Supervisor:

Ms. Tara VandenBerg retired leaving a Lead vacancy position that is requesting to be filled at a Social Work Supervisor grade level. Motion made by Ms. Carol Pederson, seconded by Mr. Peter Wolk to approve filling the Social Work Supervisor position and to forward it on to Labor Relations/Employee Services. Motion carried unanimously.

6. Aging and Disability Resource Center:

Mr. Paul E. Spencer, Jr. handed the committee updates on the ADRC. At this time it is undecided where the Manager will be housed.

7. Income Maintenance Consortia (update):

Mr. Thomas Wiensch, Assistant Corporation Counsel, provides legal services for the Department in the contract with Marathon County. The committee reviewed the final correspondence that was received on January 16, 2012. The Department had asked if the lead county could be removed during the year, and the answer is no, only at the end of the year. As the other counties are done negotiating with Oneida County, it is believed no more changes will be made this first year. Motion made by Mr. John Hoffman, seconded by Ms. Carol Pederson, to forward on the contract for the IM Consortium to the County Board Chairman for approval. Motion carried unanimously.

8. 2011 Christmas Giving Report:

The committee was provided a handout showing that the 512 children were sponsored this Christmas season through various groups through the community.

9. 2011 Financial/Statistical/Flex Time Reports:

The committee reviewed the Financial/Statistical/Flex Time Reports. It is projected that approximately \$505,729.48 will be returned to the county for 2011. Motion made by Mr. Jim Sharon, seconded by Mr. Peter Wolk to approve the 2011 Financial/Statistical/Flex Time reports as presented. Motion carried unanimously.

10. Audit of Payments/Line Item Transfers:

The bills were reviewed by the committee. There were no line item transfers. Motion made by Mr. Peter Wolk, seconded by Ms. Carol Pederson to approve the bills as presented. Motion carried unanimously.

11. Agenda items for the February 28, 2012 meeting:

Next meeting will include updates on the Aging and Disability Resource Center and IM Consortia.

12. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. John Hoffman, seconded by Mr. Peter Wolk to adjourn the meeting at 9:40 a.m. The next meeting of the Social Services Committee will be February 28, 2012 at 9:00 a.m. Motion carried unanimously.

Mr. Paul Dean, Secretary