

AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS BOARD OF DIRECTORS

Thursday, January 19, 2012 – 9:00 A.M.

The Human Service Center – 705 East Timber Drive, Rhinelander, Wisconsin

Members Present:

Bix, Cushing, Gresser, Hammer, Kortenhof, Kroll (membership approved later during the meeting), Krug, Millan, Teichmiller, Ritchie (arrived at 9:02 A.M.), Peterson (9:11 A.M.), McGeshick (9:14 A.M.)

Members Absent:

Maki, Price, Queen

Call to Order: Chair Teichmiller called the meeting to order at 9:01 A.M. Also present were: Dianne Jacobson, Oneida County Department on Aging Director; Mary Rideout, Oneida County Social Services Department Financial Services Manager; Diane Niggemann, Taylor County Commission on Aging Director; Sherry Schuelke, Regional Quality Specialist, Office for Resource Center Development, State of Wisconsin. Present for portions of the Closed Session were applicants Kelly Von Oepen, Pam Parkkila, and Joe Fortmann.

Introductions: Board Members introduced themselves to the new Board Member Bill Kroll.

Approval of the Agenda: Cushing moved to approve the agenda with thirteen items to be discussed in an order as determined by the Chair; Millan seconded. All Ayes. Motion Carried.

Approval of the Minutes of the December 15, 2011 Board Meeting: Millan moved to approve the Minutes of the December 15, 2011 Board Meeting as mailed; Krug seconded. All Ayes. Motion Carried.

Approval of the Appointment of a Citizen Member- William Kroll: Chair Teichmiller proposed William Kroll of Vilas County to replace Ron Burtch as an older adult representative. Krug moved to accept William Kroll as an older adult representative; Hammer seconded. All Ayes. Motion Carried.

Long-Term Care Advisory Committee – Sherry Schulke: Schulke discussed the Long-Term Care Advisory Committee that will be meeting on May 3, 2012 at 10:00 A.M. in Merrill, Wisconsin. The purpose of this one-time meeting is “to provide feedback and make recommendations to the State of Wisconsin Department of Health Services regarding the performance of the State’s long-term care programs...as needed by older persons and persons with physical or developmental disabilities”. The ADRC of the Northwoods is entitled to send five individuals representing the target groups plus one person from each of the three tribes. Millan moved to appoint the following individuals to the Long-Term Care Advisory Committee: McGeshick (tribal representative); Peterson (tribal representative); Ritchie (tribal representative); Kortenhof (older adult representative); Gresser (developmental disability representative); Queen (physical disability representative); Bix (older adult representative); Cushing (older adult representative). Hammer seconded. All Ayes. Motion Carried.

Move to Close Session under Sec. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility, to conduct interviews for the Regional Manager position.

Bix moved to go into close session under Sec. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility, to conduct interviews for the Regional Manager position. Gresser seconded. Roll Call: Bix – Yes; Cushing – Yes; Gresser – Yes; Hammer – Yes; Kortenhof – Yes; Kroll – Yes; Krug – Yes; McGeshick – Yes; Millan – Yes; Peterson – Yes; Ritchie – Yes; Teichmiller – Yes. Yes – 12; No – 0; Absent - 3. The Board went into Closed Session at 10:07 A.M.

Return to Open Session and Announce any Decision Made in Closed Session: Bix moved to return to Open Session; Cushing seconded. All Ayes. The meeting returned to Open Session at 1:44 P.M. Cushing moved to offer the Regional Manager position to Kelly Von Oepen; McGeshick seconded. All Ayes. Motion Carried. It was the consensus of the Board that Pam Parkkila is the alternate candidate in the event that Von Oepen does not take the position. The Executive Committee (Teichmiller, Millan, Bix) and Rideout will work with Von Oepen on the exact details of her employment with the ADRC of the Northwoods.

Taylor County ADRC Office Remodeling Bids: The Board reviewed two estimates for remodeling of the Taylor County ADRC Office: Huotari Construction - \$9,410.00; Reimer Builders - \$9,645.95. Director Niggemann of the Taylor County Commission on Aging reported that the Reimer estimate included tax so that their final estimate would be in the range of \$9,250-9,350. The Board then reviewed the ADRC of the Northwoods – Start Up Budget Estimates”. Krug moved to offer the remodel to Reimer Builders for \$9,345.95 if Reimer accepts the work on the basis of having submitted a bid rather than an estimate. If he does not accept it on this basis, the process will return to the Board for further consideration. Cushing seconded. All Ayes. Motion Carried.

Board Training: Training for the ADRC of the Northwoods Board is now scheduled for Friday, March 9, 2012 from 9:00 A.M. to 2:00 P.M. The meeting will be in Rhinelander at a location to be determined.

Set Next Board Meeting: The next meeting of the ADRC of the Northwoods Board is set for Thursday, February 16, 2012 at a time and location in Rhinelander to be determined.

Proposed Agenda for Next Board Meeting: There were no suggestions offered.

Adjournment: Millan moved to adjourn the meeting; Bix seconded. All Ayes. The meeting was adjourned at 1:50 P.M.

Handouts: Minutes of the December 15, 2011 ADRC of the Northwoods Board; Summary Information from Von Oepen, Parkkila and Fortmann, candidates for the Regional Manager position; distributed by Schuelke: “Agency Topic for ADRC Governing/Advisory Board Meetings”, “Charge to the Regional Long Term Care Advisory Committees”, “Proposed Regional LTC Advisory Committee Areas November, 2011”, “Regional Long-Term Care Advisory Committee Representation”, “Timeline for Implementing Regional Long Term Care Advisory Committees”, DRAFT “Summary of Public Forms on Long Term Care”, and “Questions for ADRC Governing Boards to Use When Gathering Information for the Regional Long Term Care Advisory Committee Meetings”; estimates for Taylor County ADRC Remodel from Reimer Builders and Huotari Construction; “ADRC of the Northwoods – Start Up Budget Estimates”.