

**MEETING OF THE ONEIDA COUNTY VETERANS' SERVICE COMMISSION**

**Held:** Monday, December 19, 2011 at 9:00 a.m.

**Members Present:** Wilbur Petroskey (Chairman), Roger Freund, Ray Zastrow

**Others Present:** Dani Riesbeck

**The following new matters were taken up, to wit:**

Wilbur Petroskey called the meeting to order in Conference Room #1 on the first floor of the Oneida County Courthouse at 9:00 a.m. The meeting was properly posted and the news media notified pursuant to the Americans with Disabilities Act and is handicapped accessible.

The Pledge of Allegiance was recited.

The agenda was reviewed. **Motion** made by Ray Zastrow, seconded by Roger Freund, to approve the agenda. Motion carried.

The minutes from the November 14, 2011 meeting were reviewed. **Motion** made by Roger Freund, seconded by Ray Zastrow, to approve the minutes. Motion carried.

The Veterans' Service Office vouchers were reviewed. **Motion** made by Ray Zastrow, seconded by Roger Freund, to approve the CVS0 vouchers. Motion carried.

There were no travel requests made this month.

The commission members reviewed the 2011 year-to-date budget and line item transfers. **Motion** made by Roger Freund, seconded by Ray Zastrow, to approve the line item transfers. Motion carried.

The commission members reviewed the Long Range Plan. **Motion** made by Wilbur Petroskey, seconded by Roger Freund, to approve the Veterans' Service Office Long Range Plan. Motion carried.

The November 2011 CVS0 Activity Report was reviewed. **Motion** made by Ray Zastrow, seconded by Roger Freund, to approve the activity report. Motion carried.

Items for the next agenda:

- None

The next Veterans' Service Commission meeting will be held on Monday, January 9, 2012 at 9:00 a.m. in Conference Room #1 of the Oneida County Courthouse. Motion made by Ray Zastrow, seconded by Roger Freund, to adjourn the meeting at 9:20 a.m. Motion carried.

**Chairman:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_