

# Board of Health Committee

## December 8, 2011

**COMMITTEE MEMBERS PRESENT:** Romelle Vandervest, Carol Pederson, Marge Saari, Jackie Cody, Jim Sharon, Greg Berard

**COMMITTEE MEMBERS ABSENT:** Dr. Joanna Gudel

**STAFF PRESENT:** Linda Conlon, Ann Ovsak, Linda Pipgras, Jody McKinney

**OTHERS PRESENT:** none

**MEETING CALLED TO ORDER** by Co-Chairperson Carol Pederson at 12:30 PM at the Oneida County Facility formally known as Northern Advantage Job Center.

The Co-Chairperson noted that this meeting of the Board of Health Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Cody, seconded by Saari to approve today's agenda as presented. Motion carried.

Motion made by Saari, seconded by Cody to approve minutes of November 10, 2011 regular meeting. Motion carried.

Date of next meetings: January 12, 2102 at 12:30 p.m. The meeting will be held at the future building of the Health Department & Department of Aging, 100 W Keenan Street.

Monthly Environmental Health complaint summary: Summary given by Jody McKinney, Registered Sanitarian.

- Rhinelander Food Pantry - Complainant referenced dry goods being given out after the "Use-By" or "Sell-By" dates. The Food Pantry is not licensed or inspected by any County or State agency. The sanitarian met with the Food Pantry director and manager and reviewed all food-related aspects. There are no requirements in the Wisconsin Food Code, or by the USDA, to use dry goods by the use-by or sell-by dates. Use-by or sell-by dates for dry goods are for best retail practices, but not requirements.
- Rhinelander restaurant investigated for possible food borne illness.

Discussion only, no action taken.

2012 LTE WIC Program Peer Breastfeeding Counselor Wage/ Hours: Motion made by Cody, seconded by Saari to approve 2012 LTE WIC Program Peer Breastfeeding Counselor Wage/Hours. Motion carried. LRES has approved contingent upon the Board of Health approval.

RH Account Clerk II Vacancy Review: The current Reproductive Health Account Clerk II will be retiring in January. This position is a non-tax levy position and is essential to the day to day running of the Reproductive Health Program. Linda Conlon has asked LRES to repeal the six month waiting period before posting the position. LRES has approved contingent upon the Board of Health approval. Motion by Pederson, seconded by Saari to approve filling the RH Account Clerk II position, without the six month waiting period. Motion carried.

Health Educator Hours: It is not official but it looks like the Health Department will be receiving the UW Population Health grant Linda Conlon wrote for to help with Chronic Disease Coalition building. These monies, along with other grant dollars she is writing for, will allow the Health Educator's hours to be increased to work on the Chronic Disease Coalition. The increase in hours will be fully funded by the grants and will decrease as grants go away. LRES has approved contingent upon the Board of Health approval. Motion by Saari, seconded by Berard to approve increase in Health Educator hours. Motion carried.

Accreditation Update: The Health Department will be receiving the NAACHO grant. This grant will pay for ½ of the accreditation fee and help with the increase in the Health Educator hours. Linda Conlon also wrote for a CDC grant to pay for the other ½ of the accreditation fee and will continue to write for other grants to help with expenses. Discussion only, no action taken.

2012 Community Health Plan: The 2012 Community Health Plan, Community Health Needs Assessment Report and Strategic Plan can now be viewed on the Oneida County Public Health website. Discussion only, no action taken.

Legislative Update: Linda Conlon briefly discussed the updates, briefs and legislative alerts she had forwarded earlier to Board members.

- It appears that although the Worksite Wellness Tax Credit bill has received strong bi-partisan support from leadership in both the Assembly and the Senate, it may not pass because it will cost companies money to implement.

Discussion only, no action taken.

Biking & Walking Trails: Discussion among members on how the Board of Health can promote the building of biking and walking trails with a policy similar to the Highway Committee's policy for ATV routes and trails. Jackie Cody, President of the Biking & Walking Trails Council, will bring statistics/ information to the Board of Health at their January or February meeting. Discussion only, no action taken.

Relocation Update: Due to phone and computer issues, it is cost prohibitive for the Health Department to move in January. The IT Department is working on this matter. The Department of Aging will still move in January and the Health Department's move is pushed out to April. Discussion only, no action taken.

Communicable disease update: 7 Chlamydia, 4 Ehrlichiosis, 1 Giardiasis, 7 Lyme, 1 Mycobacterial Disease, 1 Varicella.

Health Hazard Update: Summary given by Assistant Director.

- Woodruff residence investigated for garbage, rodents and fleas.
- Woodboro residence with wagon full of garbage referred to Planning & Zoning.
- Two Woodboro residences with several unlicensed vehicles on property referred to Planning & Zoning.
- Sugar Camp residence with dilapidated structure and garbage referred to Planning & Zoning.
- Pelican residence with garbage and animal feces referred to Planning & Zoning.

Requests for Meetings/Workshops: Motion made by Pederson, seconded by Berard to approve meetings and workshops as presented. Motion carried.

Line item transfers: Motion made by Berard, seconded by Saari to approve line item transfers as presented. Motion carried.

Vouchers and purchase orders: Motion made by Cody, seconded by Berard to approve vouchers and purchase orders as presented totaling \$1,318.79. Motion carried.

Agenda Items for Next Meeting: Biking & Walking Trails. The January meeting will be held again at the Oneida County Facility formally known as the Northern Advantage Job Center.

Motion by Cody, seconded by Vandervest to adjourn at 1:15 p.m. Motion carried.

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Committee Chairman

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Committee Secretary