



## MINUTES OF MEETING

**COMMITTEE:** Oneida County Fair Planning Team

**PLACE:** Curran Professional Park – Basement Conference Room, 315 S. Oneida Avenue, Rhinelander

**DATE:** Thursday, December 1, 2011

**TIME:** 5:30 p.m.

### MINUTES:

1. **Call to order and President's announcements.** The meeting was called to order at 5:38 pm by Vice President Mark Pelletier in President Craig Mandli's absence. Craig was present later in the meeting. The meeting was properly noticed and the facility is handicap accessible. There were no announcements made.
2. **Committee Members Present:** Tina Werres, Craig Mandli, Mark Pelletier, Eric Britton, Sue Glentz, Tom Peterson, Denise Rheaume-Brand, Theresa Seabloom, Michelle Wich  
**Excused:** Nancy Gehrig, Denise Rheaume-Brand  
**Absent:** Leroy Eades, Jim Perlberg  
**Others present:** None
3. **Approve agenda for today's meeting.** Tom Peterson made the motion to approve the agenda with the order of agenda items at the discretion of the Vice President. It was seconded by Eric Britton. All ayes; motion carried.
4. **Approve minutes of 11/3/11.** Theresa Seabloom made the motion to approve the minutes of 11/3/11. The motion was seconded by Michelle Wich. All ayes; motion carried.
5. **Approve new members.** Membership applications for Bev Nichols and Julie Holperin were passed out for review by the committee. A motion was carried and approved for Bev Nichols pending a background check. A motion was carried and approved for Julie Holperin pending a background check. Tina Werres noted that there is still one more opening on the committee.
6. **Administrative Reports**
  - a. **Financial Reports.** Tina Werres reported no change since the last meeting. Tom Peterson prepared a summary of the Itemized Categories Report that Tina Werres distributed at the last meeting. Tina Werres, Mark Pelletier, and Tom Peterson will meet as a sub-committee to propose a budget for 2012.
  - b. **Approval of expenses.** Tina Werres requested approval for a quarter page ad in the 2012 Rhinelander Guide Book at a cost of \$500. Mark Pelletier made the motion to approve the ad purchase. The motion was seconded by Eric Britton. Craig Mandli abstained from voting. All ayes; motion carried.
7. **Correspondence.** No correspondence was presented.
8. **Wisconsin Association of Fairs.** The annual convention is scheduled for 1/8/12 – 1/11/12 at the Wisconsin Dells. Six committee members and team leaders will attend, requiring two rooms, two vehicles for transportation, banquet tickets, and registration for each attendee. Tom

Peterson made a motion to approve the expense. The motion was seconded by Eric Britton. All ayes; motion carried.

9. **Team Leader Reports**

Tina Werres reported that two new team leaders will be handling the wristband sales. Tina also confirmed that 4-H purchased a new tent, so the fair will use their old tent. Repairs to the tent will need to be made.

10. **Monthly newsletter reports.** Tina Werres is requesting short reports and pictures from all team leaders regarding their areas, for inclusion in a new monthly e-newsletter. She added that the newsletter cannot be sent out until the reports are received.

11. **Fundraisers.** Michelle Wich suggested that in the future, contracts be made with organizations providing prizes for the raffle. Everyone was asked to think of fundraising ideas.

12. **Dates(s) of future meetings. - CHANGE OF SCHEDULE -** The next meeting will be held on Thursday, **January 12<sup>th</sup>** at 5:30 pm at the Curran Professional Building. This meeting time was moved back a week from the original date on the master schedule to accommodate reports from the Wisconsin Association of Fairs Convention.

13. **Public comment** (3 minute limit). None.

14. **Items to be included on next agenda.** The budget, reports from the convention, tent repair, fundraising ideas, the secretary position, and new board members.

15. **Adjournment.** Craig Mandli made the motion to adjourn the meeting. Eric Britton seconded the motion. All ayes; motion carried.

Respectfully submitted,  
Sue Glentz  
Secretary Protem

---

Craig Mandli, President of the Fair Planning Committee