

**MINUTES OF THE ONEIDA COUNTY  
EMERGENCY MANAGEMENT COMMITTEE MEETING  
NOVEMBER 30, 2011**

**COMMITTEE MEMBERS PRESENT:** Chairperson Matt Matteson, David O'Melia, Jack Martinson and Mike Timmons.

**COMMITTEE MEMBERS ABSENT:** Sonny Paszak was excused.

**OTHERS PRESENT:** Tom Waydick (Rhineland Fire), Jason Goeldner, Doug Duchac, Jeff Freese, Ken Kortenhof, Emergency Management Director and Dawn Robinson, Program Assistant.

**CALL TO ORDER**

Chairman Matteson called the meeting to order at 10:00 a.m. at the Oneida County Law Enforcement Center, Community Room, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

**APPROVE AGENDA/MINUTES OF PREVIOUS MEETING**

MOTION: To approve the Agenda (O'Melia/Martinson, PASSED).

MOTION: To approve the October 26, 2011 Committee Meeting Minutes (Martinson/Timmons, PASSED).

**SCHEDULE COMMITTEE MEETING DATE(S)**

The next meeting was scheduled for December 21, 2011 at 11:00 a.m.

**PUBLIC COMMENTS**

None.

**REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER**

Duchac provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of October, Exhibit #1 and Exhibit #2. Intercepts were discussed.

A deer hit Med 10 causing damage to a hubcap. The ambulance will not be fixed as a decision will be made at the end of the week regarding pulling the ambulance out of the fleet and utilizing it as a spare.

Freese provided the financial report and maintenance report of Howard Young for the month of October, Exhibit #3 and Exhibit #4. It was explained, Calendar Year-to-Date is the budgeted amount up to the month of the report. There was discussion regarding Med 4's use.

The Emergency Management Director indicated the ambulance program's biggest expense is personnel. All Committee members support the ambulance program and expressed comments pertaining to the program's effectiveness and importance.

MOTION: To accept the October financial reports and maintenance reports of both St. Mary's and Howard Young Medical Center (Timmons/O'Melia, PASSED).

### **AMBULANCE SERVICE STUDY**

The Director attended the Transition Committee Meeting (which consists of County Board Supervisors and Department Heads) on November 11, 2011. The Director attended the meeting to answer questions regarding the ambulance service and the Transition Committee agreed to allow the Director to present the Ambulance Service Assessment to the committee.

The Director hopes to have the assessment completed by December 16<sup>th</sup>, 2011 and would like to give a PowerPoint presentation to the Transition Committee along with handing out paper copies of the assessment. The Emergency Management Committee agreed a PowerPoint Presentation would be more effective in explaining the assessment along with having copies available for Committee members if they wish to review it. The Committee agreed to have the Emergency Management Chairman contact the County Board Chairman to ensure there would be enough time allotted to conduct the presentation.

Subsidies, tax levies, fuel costs and administrative fees were discussed.

### **HAZMAT TEAM REPORT**

An oral report was given. The HazMat Chief stated the following: there were no responses, refresher trainings are ongoing, scheduled a CAMEO (mapping) training next month and mentioned Dodge County recently had a fatality due to a HazMat incident.

The Emergency Management Director informed the Committee the roof at the HazMat building has been insulated and fixed. Electrical and lighting issues are next. The water system in HazMat 1 will be winterized and the Assistant HazMat Chief indicated there is an issue with the heater.

### **DIRECTOR'S REPORT**

The damage assessment presentation for FEMA was changed to 1:00 p.m. this afternoon via videoconference.

Working on reformatting the Schoepke repeater, to allow emergency responders the ability to talk into the system.

NEWCOM (Northeast Wisconsin Communications) meeting tomorrow.

### **NOAA WEATHER RADIO SELECT BID**

NOAA Weather Radio bid was published as a Class 1 Ad. The department received two bids: LESCO for 952 radios and Alert Works for 1,116 radios.

The Director explained the department currently purchases inventory from LESCO. However, the font size on the Alert Works LED Screen is visually larger in size and the

radio stands up allowing the user to easily see and use the radio making the Alert Works radio user friendly to the targeted functional needs population. The Director reminded Committee members the grant is to provide free weather radios to function needs individuals.

Committee members agreed the Alert Works radio is easier for the aging population to see.

MOTION: To accept Alert Works NOAA Weather Radio Bid (O'Melia/Martinson, PASSED).

### **BILLS, VOUCHERS AND LINE ITEM TRANSFERS**

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibits #5 and #6.

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet (O'Melia/Timmons, PASSED).

### **PUBLIC COMMENTS**

No public comment was given.

### **ITEMS FOR FUTURE AGENDAS**

Develop agenda at Emergency Management Director's discretion.

### **ADJOURN**

**10:40 a.m.** MOTION: To adjourn the meeting (O'Melia/Timmons, PASSED).

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Matt Matteson, Chairman

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Dawn Robinson, Program Assistant