

ONEIDA COUNTY SOCIAL SERVICES COMMITTEE
November 22, 2011

Members present: Mr. John Hoffman, Mr. Peter Wolk, Ms. Carol Pederson, Mr. Jim Sharon, Mr. Paul Dean

Staff: Mr. Paul E. Spencer, Jr., Ms. Mary Rideout, Ms. Amy Mayo, Ms. Dawn Winquist

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. John Hoffman, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion made by Ms. Carol Pederson, seconded by Mr. Jim Sharon to approve the agenda as posted. Motion carried unanimously.

2. Minutes of October 27, 2011:

Motion made by Mr. Peter Wolk, seconded by Ms. Carol Pederson to approve the minutes of October 27, 2011. Motion carried unanimously.

3. Public Comment:

None

4. 2012 Long Range Plan:

Incorporated into the Long Range Plan for 2012 is the Income Maintenance Consortium, regional call center, working with the ADRC, and statewide document processing. Motion made by Ms. Carol Pederson, seconded by Mr. Peter Wolk to approve the 2012 Long Range Plan for the Department. Motion carried unanimously.

5. Income Maintenance Consortia (work flow):

Ms. Amy Mayo provided the committee with a handout of the Call Center flow charts. Oneida County has one staff member manning the Call Center every day. Appointments are scheduled in your own county, and Call Center staff is to make case changes to all cases.

6. Aging and Disability Resource Center :

Mr. Paul E. Spencer, Jr. advised the committee that the ADRC Board has been appointed. Mr. Spencer advised that the letter of approval has been received from the State.

7. 2011 Financial/Statistical/Flex Time Reports:

The committee reviewed the Financial/Statistical/Flex Time Reports. It is projected that approximately \$541,000 will be returned to the county for 2011. Motion made by Mr. John Hoffman, seconded by Mr. Peter Wolk to approve the 2011 Financial/Statistical/Flex Time reports as presented. Motion carried unanimously.

8. Audit of Payments/Line Item Transfers:

The bills and line item transfers were reviewed by the committee. Motion made by Mr. Paul Dean, seconded by Mr. Peter Wolk to approve the bills and line item transfers as presented. Motion carried unanimously.

9. Agenda items for the November 22, 2011 meeting:

Next meeting will include updated information on the Aging and Disability Resource Center and Consortia updates.

10. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. John Hoffman, seconded by Mr. Peter Wolk to adjourn the meeting at 9:00 a.m. The next meeting of the Social Services Committee will be December 27, 2011 at 9:00 a.m. Motion carried unanimously.

Mr. Paul Dean, Secretary