

**MINUTES OF THE
TRANSITION COMMITTEE MEETING
NOVEMBER 11, 2011**

MEMBERS PRESENT: Ted Cushing, Thomas Rudolph, John R Young, Jeff Hoffman, Lisa Charbarneau, Paul Spencer and Margie Sorenson,

MEMBERS ABSENT: Brian Desmond (excused).

OTHERS PRESENT: Ken Kortenhof (Emergency Management).

CALL TO ORDER & ANNOUNCEMENTS

Chairman Cushing called the meeting to order at 1:00 p.m. in the County Board Room of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

APPROVE AGENDA

Motion by Cushing, second by Young to approve the amended agenda for the present meeting. Motion carried; all ayes.

ACT10/ACT32 UPDATE

Cushing indicated that there was nothing additional to report at this time.

GRIEVANCE PROCEDURE

Cushing reported that the procedure had been completed timely and added to the employee handbook for distribution to staff.

CHAPTER 4 REWRITTE UPDATE

Desmond and Charbarneau are reviewing Chapter 4 for updates.

EMPLOYEE HANDBOOK AND TRAINING UPDATE

Cushing told the group that employee meetings have been scheduled for next week on the new employee handbook. He continued that a Code of Ethics and job description were being developed for County Board Supervisors.

NEXT STEPS TO BE TAKEN BY COMMITTEE

Cushing indicated that the committee would be broadening its scope and reviewing and prioritizing projects to transition the County into the post BRB era.

PRIORITIZE PROJECTS AND SET TENTATIVE COMPLETION DATES

Ambulance Services: Kortenhof explained to the committee that he is in the process of preparing his annual assessment of the program to be presented to his committee of jurisdiction in early December. He suggested that he make that same presentation to the Transition Committee at their next meeting. Cushing agreed to have Kortenhof make a presentation at the next Transition Committee Meeting and then move forward.

Consolidation of Highway Commissioners and resources: Cushing indicated that the Vilas County Board Chair is interested in discussing this option further. Cushing continued that we owe it to the taxpayers to review the option. He told the committee that a meeting should be scheduled after the November County Board Meeting. Cushing indicated that there might be interest in shared services with the City. Jack Young volunteered to meet with the City Administrator, Blaine Oborn to invite him to join the group at a future Transition Committee meeting.

Efficiency Report: Sorenson indicated that it is up to the County Board on what the next steps are for the report. She suggested that either the Finance or Transition Committee should review the report and discuss it further. She continued that long term efficiencies and money savings are out there. Cushing said that the UW Extension was a great example of thinking outside of the box based on the budget they brought before the Finance Committee. Rudolph agreed adding it is an example of what can be accomplished.

Merit Pay: The consensus of the group is that merit pay can be very difficult to develop and maintain. Future fact gathering needed to be done on this topic.

Strategic Plan: Sorenson indicated that the department heads update their goals and plans each year as part of the Strategic Plan that was developed by Kristin Hill.

New Sources of Revenue: Sorenson suggested a wheel tax which would be collected by the State. Hoffman suggested a special event tax. Young added that could be used for the Fall Harley Ride and County Fest by adding one to two dollars per ticket, which could be passed on to the purchaser. Rudolph suggested that tourists using our services during the summer months should help to generate money for the county.

Department Consolidation: Cushing volunteered to look at this topic in more depth for an upcoming meeting.

Cushing suggested reviewing gathered information at the next meeting then ranking and setting completions dates.

FUTURE MEETING DATES

December 16, 2011 9:30 a.m.

AGENDA ITEMS

Projects as listed above.
Wage schedule proposals.

ADJOURNMENT

Motion by Rudolph, second by Cushing to adjourn the meeting at 2:35 p.m. Motion carried; all ayes.

Ted Cushing, Chairman

Lisa Charbarneau, Committee Secretary