

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: NOVEMBER 10th, 2011

MEMBERS PRESENT: HOFFMAN, WOLK, PASZAK, HOLEWINSKI; absent: SHARON

ALSO IN ATTENDANCE: SCHOLTES/HWY COMMISSIONER, COOPER/SECRETARY, BENNETT/PATROL SUPT, WRYCHA/OFFICE MGR, DUTCHER/SHOP FOREMAN, DESMOND/CORP COUNSEL, CHARBARNEAU/HUMAN RESOURCES DIRECTOR, SCHROEDER/MSA PROFESSIONAL SERVICES, SIX MEMBERS OF THE LITTLE RICE ATV CLUB, TWO MEMBERS OF THE NOKOMIS ATV CLUB

The following matters were taken up to wit:

1. Hoffman called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Holewinski/Wolk to approve the amended agenda. All ayes.
3. **Motion:** Paszak/Wolk to approve the minutes of the October 20th, 2011 meeting. All ayes.
4. **Motion:** Wolk/Paszak to approve vendor vouchers #604-624, 626-628, 630-637, and 659 for a total of \$95,536.71, plus personal expense vouchers presented. All ayes.
5. Discussed ATV Resolution. Desmond informed the committee that he recently received a notice from the Attorney General approving county highways for use in ATV routes. Scholtes said he would still recommend public informational meetings after an application is received to get feedback from the town and property owners. He had concerns over 12 year olds, after taking a safety course, being allowed to drive an ATV on a county highway, when they must be 16 to be driving a vehicle on the same road. He checked, and State DNR Regulations say it is allowed. **Motion:** Holewinski/Paszak to approve the ATV Ordinance and forward to County Board. All ayes.
6. Schroeder, MSA Professional Services, was present to update the committee on the CTH 'J' construction project. Discussed letter received from Ovans opposing the project. Schroeder has repeatedly tried to discuss the project directly with the individual, but Ovans is refusing to talk to him. Schroeder reiterated that a public informational meeting was held a few months ago and very few residents attended. There was no opposition to the project at that meeting. Schroeder explained that the DNR has put such extreme restrictions on the project that very large swales had to be added to the design for water runoff. Another public informational meeting will be held in late spring or early summer. Schroeder will continue to try to reach Ovans.
7. **Motion:** Holewinski/Wolk to approve the October Highway Fund Balances and Equipment Cost Analysis Report. All ayes.
8. Committee/Supervisor discussions of department construction and/or maintenance activities.
Bennett discussed:
State work: spent a day applying salt brine before the storm; snow fence post put in with post pounder installed on new skid-steer, cut time in half; shoulder work; flagged for jack hammering crew on Hwy 8 bridge; culvert locating; cutting trees and chipping on USH 45; 12 hour day of plowing snow yesterday
County work: salt/sand production done, produced 16,065 tons with no major breakdowns, and cut production time by three days compared to last year; 12 hour day plowing snow yesterday; patrol truck hit from behind, no injuries and no damage to truck

Dutcher discussed: shop is doing great and mechanics get along well; scrapped and disposed of a lot of obsolete parts and deleted from system

Scholtes discussed:

Meetings recently attended; helped townships complete their TRIP and TRIP D applications; Kulp will be doing repairs on dome roof; completed Vehicle Accident Policies and Procedures; reviewed employee PTO Policies for 2012; completed Goal Review Plan for 2012; worked with Corporation Counsel on ATV ordinance; Utility Permits

9. **Motion:** Holewinski/Wolk to approve the sale of three old patrol trucks as discussed. All ayes. Scholtes explained that one can be sold now, another at the end of the year, and the third sometime next summer.
10. **Motion:** Holewinski/Paszak to advertise for two new patrol truck chassis and snow plow attachments for 2012. All ayes.
11. **Motion:** Paszak/Holewinski to accept the quote from Quality Heating Inc for four new furnaces in the Rhinelander shop for \$10,975. All ayes. Other quotes received: Dalquist Heating & Cooling \$12,646 and Ron Orzech Heating & Cooling \$32,895.
12. **Motion:** Holewinski/Paszak to go into closed session pursuant to Section 19.85(1) (c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Roll call vote taken. All ayes.
 - Highway Department Personnel**Motion:** Hoffman/Wolk to return to open session. All ayes. Discussed interview process.
13. Future meeting dates:
 - November 21st, 2011, 1:00 p.m. – interviews
 - November 23rd, 2011, 8:00 a.m.
 - December 8th, 2011, 8:00 a.m.
14. Future agenda items:
 - Closed Session
15. No public comment.
16. **Motion:** Wolk/Paszak to adjourn at 10:25 am. All ayes.

Committee Chairperson

Committee Secretary