

# MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: OCTOBER 20<sup>th</sup>, 2011

MEMBERS PRESENT: HOFFMAN, WOLK, PASZAK; excused: HOLEWINSKI, SHARON

ALSO IN ATTENDANCE: SCHOLTES/HWY COMMISSIONER, COOPER/SECRETARY, BENNETT/PATROL SUPT, WRYCHA/OFFICE MGR, DESMOND/CORP COUNSEL, CONLON/HEALTH DEPT DIRECTOR, TROSKEY/HEALTH DEPT SANITARIAN, EXFERD/MEAD & HUNT, FOUR MEMBERS OF THE NOKOMIS ATV CLUB, TWO OTHER ATV CLUB MEMBERS

The following matters were taken up to wit:

1. Hoffman called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Paszak/Wolk to approve the amended agenda. All ayes.
3. **Motion:** Wolk/Paszak to approve the minutes of the October 6<sup>th</sup>, 2011 meeting. All ayes.
4. **Motion:** Paszak/Wolk to approve vendor vouchers #571 – 603 for a total of \$44,013.13, plus personal expense vouchers presented. All ayes.
5. Discussed ATV Policy. Desmond said the policy looked fine, but that an ordinance needed to be produced. He will put together an ordinance using information from the policy, and have it for committee approval at the next meeting; then he will take to County Clerk so it can be added to the November County Board meeting agenda. Desmond suggested Scholtes contact the DNR and make sure they have no issues with the policy. Conlon questioned the age of ATV drivers being allowed on the road and safety courses that must be taken; Scholtes will look into. Scholtes said each route will be considered on a case by case basis and Public Information meetings will be held to inform the public before a route is approved.  
**Motion:** Wolk/Paszak to approve the new ATV Policy and have Corporation Counsel create an ordinance for County Board. All ayes.
6. **Motion:** Wolk/Paszak to approve the September Fund Balances and Equipment Cost Analysis Report. All ayes.
7. Committee/Supervisor discussions of department construction and/or maintenance activities.  
Bennett discussed:  
State work: Brushing and hauling logs; new skid-steer with brush cutter approved to clear brush along state roads; increase in State RMA by \$127,000; bridge deck repairs; home made excavator bucket will be placing rock under Pelican River Bridge; State salt from Green Bay way too wet, now getting from Superior. Very slow in getting because of the distance  
County work: Salt/sand production going great. Take down and set up being done in ¼ the time it has taken in the past. Lots of changes, including procedures and crew, and producing an average of 2,000 ton a day; concrete work under the C bridge; three mowers on K; brushing around guard rails; mechanics doing a great job, no breakdowns on Macks because they were all gone over well before hauling began  
Scholtes discussed:  
Meetings recently attended; Oneida was selected for a CHIP D project for Y with \$144,615 being awarded toward project cost; completed CHIP and CHIP D applications and the ATV Policy; created a policy for patrolmen coming upon accidents; reviewed and made changes to the Spill Prevention Control Plan created by Alpha Terra

8. **Motion:** Paszak/Wolk to approve the Bridge Aid Resolution for the Town of Pelican for a culvert replaced on Foster Lane for a total cost of \$32,071.28, of which the County is responsible for 50%, or \$16,035.64. All ayes.
9. **Motion:** Wolk/Paszak to accept a quote from MSA Professional Services to create a Mine Reclamation Plan for our portion of the Klaver Pit for \$4,000. All ayes.
10. **Motion:** Paszak/Wolk to make temporary roofing repairs to the salt dome and main building, not to exceed \$10,000. All ayes.
11. **Motion:** Wolk/Paszak to approve sending one Highway employee to a two-week Bridge Inspection Course in April, 2012. All ayes. Scholtes explained that the State would pick up the cost of the course, but we would have to cover the employee's wages, lodging and meals.
12. **Motion:** Wolk/Paszak to approve the Amended 2011 WisDOT Routine Maintenance Agreement to include an extra \$127,680. All ayes.
13. **Motion:** Wolk/Paszak to approve the Office Manager and Secretary's attendance at the WisDOT Regional Office Manager's and Bookkeeper's meeting November 8<sup>th</sup>, 2011 in Wausau. All ayes.
14. **Motion:** Wolk/Paszak to approve the Committee's and Commissioner's attendance at the WCHA Winter Conference in Wisconsin Dells, January 9<sup>th</sup> – 11<sup>th</sup>, 2012. All ayes.
15. **Motion:** Paszak/Wolk to go into closed session pursuant to Section 19.85(1) (c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Roll call vote taken. All ayes.
  - Highway Department Personnel**Motion:** Paszak/Wolk to return to open session. All ayes. No action taken.
16. **Motion:** Wolk/Paszak to approve the resolution appointing Freeman Bennett to the Highway Commissioner position upon Scholtes' retirement and forward to County Board. All ayes.
17. Future meeting dates:
  - November 10<sup>th</sup>, 2011, 8:00 a.m.
18. Future agenda items:
  - Closed Session
  - ATV Club Ordinance
  - Sell trucks
19. No public comment.
20. **Motion:** Wolk/Hoffman to adjourn at 10:35 am. All ayes.