

**LAND RECORDS COMMITTEE MEETING**  
 September 13, 2011  
 Oneida County Courthouse  
 Second Floor – Committee Room #2  
 Rhinelander, Wisconsin 54501  
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Committee Members	Gary Baier, Chairman	Sonny Paszak
David O'Melia	Denny Thompson	Peter Wolk

**Call to Order.**

Baier called meeting to order in accordance with the Open Meeting Law at 9:32 a.m., noting that the meeting notice had been properly posted and that the building and meeting room are handicap accessible. All committee members were present except for O'Melia, with an excused absence. Staff members present were Romportl & Leighton.

**Approve Agenda/Minutes.**

Motion/Paszak/Wolk approving today's Land Records Committee agenda. All ayes.

Motion/Wolk/Thompson approving the minutes of August 9, 2011 meeting. All ayes.

**Branham Road Right of Way, Three Lakes, Sec. 29, T38N, R11E.**

Romportl stated that he sent a certified letter to all parties requesting that the gate be removed by October 1<sup>st</sup>. He has not received a response back from any of the parties yet. The committee did not go into closed session.

**Status of former WPS building (111 E. Davenport St.) and Department on Aging Building (1103 Thayer St.)**

Romportl informed the committee that he hasn't received the information on the utilities for both properties but as soon as he does he will forward it on to the Vets group. He asked the committee whether we should think of a lease option for the WPS building.

Motion/Thompson/Wolk directing Romportl to consult with Desmond on pursuing other viable options on the WPS building. All ayes.

Romportl felt that we should still go ahead with the appraisal for the Department on Aging building because we will need an accurate assessment of the value of the building for County Board consideration.

Motion/Wolk/Paszak directing Romportl to proceed with the appraisal on the Department on Aging building. All ayes.

**Request and resolution to purchase county owned 100' strip adjacent to Clover Valley Road, Town of Cassian, SE ¼ SW ¼ Sec. 20, T37N, R07E.**

Romportl provided a resolution to sell part of a county owned 100' strip adjacent to Clover Valley Road to the abutting landowner (Hejtmanek). Thompson informed the committee that the town does not have any interest in it and he would email Romportl to that effect.

Motion/Wolk/Thompson to approve the resolution to sell part of the County owned 100' strip adjacent to Clover Valley Road to Hejtmanek and forward on to County Board for their approval. All ayes.

**Cost sharing of purchase of a GPS unit.**

Romportl said that we have a 2003 handheld GPS unit right now that Planning & Zoning uses and also other departments and we were having some issues with the unit. Romportl & Jennrich discussed options to jointly purchase a new unit capable of obtaining elevation data and also for other uses. The cost of a new Trimble unit would be approximately \$20,000 of which \$15,000 has been approved for the Planning & Zoning out of the metallic mining budget. Land Information would need to come up with the additional \$5,000. The unit could be used by the Highway Department when doing culvert permitting and has other uses. Romportl indicated we need to bid the item but could specify what make and model we want.

Motion/Thompson/Paszak approving the purchase of a new Trimble GPS unit. All ayes.

**2012 budget requests for register of Deeds and Land Information Office.**

Romportl presented his 2012 budget to the committee. He discussed the expenditure for mileage (\$300) for the assessor's to attend training, which is now also accessible on the Internet.

Motion/Thompson/Wolk directing Romportl to write the Wisconsin Counties Association and the legislature asking that we abolish this expenditure. All ayes.

Motion/Thompson/Paszak approving the Land Information budget as presented and forward on to the Finance Director. All ayes.

Leighton provided the committee with a copy of his 2012 budget.

Motion/Thompson/Paszak approving the Register of Deeds budget as presented and forward on to the Finance Director. All ayes.

**Review/Act on monthly bills, line item transfers, purchase orders, budget surveys/report and non-budgetary item requests: a. Register of Deeds b. Land Information**

Motion/Thompson/Wolk to approve the Land Information bills as presented. All ayes.

Motion/Paszak/Wolk to approve the Register of Deeds bills as presented. All ayes.

**Public Comment/Communications.**

Thompson indicated that their town is still having issues with violations of the town subdivision ordinance.

**Discuss/Act on date of next meeting and items for agenda.**

The next meeting will be held on Tuesday, October 11, 2011 at 9:30 a.m. Wolk indicated that he would not be able to attend as he will be in the Finance Committee budget hearings.

**Adjourn:** Motion/Paszak/Baier to adjourn the meeting at 10:45 a.m. All ayes.

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Gary Baier  
Chairperson

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Michael J. Romportl  
Staff Chairperson