

Board of Health Committee

August 11, 2011

COMMITTEE MEMBERS PRESENT: Romelle Vandervest, Carol Pederson, Greg Berard, Marge Saari, Jackie Cody, Dr. Joanna Gudel, Jim Sharon

COMMITTEE MEMBERS ABSENT: None

STAFF PRESENT: Linda Conlon, Ann Ovsak, Linda Pipgras, Brenda Husing, Todd Troskey, Jody McKinney

OTHERS PRESENT: None

MEETING CALLED TO ORDER by Chairperson Romelle Vandervest at 12:30 PM at the Oneida County Courthouse, Committee Room #2.

The Chairperson noted that this meeting of the Board of Health Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Saari, seconded by Cody to approve today's agenda as presented. Motion carried.

Motion made by Sharon, seconded by Saari to approve minutes of July 14, 2011 regular meeting.

Date of next meetings: September 8, 2011 and October 13, 2011 at 12:30 p.m. in Committee Room #2 on the second floor.

Staff Program Update - WIC: Brenda Husing, Registered Dietician, gave an update on the WIC program.

WIC Furniture Request: Motion made by Gudel, seconded by Pederson to approve WIC furniture request using grant money and forwarding to Buildings and Grounds Committee. Motion carried.

Monthly Environmental Health complaint summary: Summary given by Todd Troskey and Jody McKinney, Registered Sanitarians.

- Town of Minocqua restaurant investigated for possible food borne illness. Suggestions made to increase food safety.
- Town of Schoepke restaurant to be investigated for food handling complaint.

Other Information:

- Oneida County Fair, Three Lakes Single Best Town Block Party, Redikulous Dae and the Wednesday Farmers Market were inspected. Two major issues were identified and corrected.
- As required by the Department of Agriculture agent contract, swab sampling of three facilities was done. Sampling is done at facilities such as large grocery stores and focuses on detecting the presence of the bacteria listeria monocytogenes (Lm). Swab samples are taken on surfaces such as cleaned knives, cutting boards, deli meat slicers and equipment handles.

Discussion only, no action taken.

Fee for Multiple Temporary Event Retail Food Vendors: Temporary events regulated by the Department of Health Services currently have a temporary restaurant fee of \$75 for single events and \$175 for two or more events per year. The Department of Agriculture which regulates Retail Food vendors only has a single fee of \$35 for each event. There is no fee amount if a vendor wants to participate in multiple events. They are required to pay the \$35 for each event. The Health Department is requesting that a multiple temporary event fee of \$75 per year be added for Retail Food vendors. This fee would benefit vendors that would like to go to multiple events in Oneida County, saving anyone doing more than 2 events money. Motion by Berard, seconded by Saari to approve fee for multiple temporary event retail food vendors. Motion carried.

LTE Staffing Requests: Motion made by Gudel, seconded by Cody to approve 2012 LTE staffing requests. Motion carried.

Accreditation Update: Linda Conlon gave update on Public Health accreditation. The Health Department received \$12,000 to work towards accreditation. With this grant, Linda was able to increase Kyla's hours in order to prepare for accreditation. Linda presented the Performance Management Plan they are working on. Included in the Performance Management Plan are the Strategic Plan, QI Plan, Community Health Plan, grant objectives and performance standards and measures for the health department. She is hoping to bring the completed Strategic Plan to the next meeting for approval. Plans are still in the works to apply for accreditation in the Fall. Discussion only, no action taken.

Update on 2012 Community Health Plan: Linda Conlon presented the AODA and Mental Health portions of the 2012 Community Health Plan. The Chronic Disease portion is still in process. Discussion only, no action taken.

Legislative Update: Linda Conlon stated that the budget is currently up in the air. Prevention will be cut 100% for next year. Linda will write for a Partnership grant for a Chronic Disease Coalition. The focus of the grant is to build the coalition to assist in implementing the community health plan. She will also write for the second part of the Accreditation grant if it becomes available. Discussion only, no action taken.

Relocation Update: RFP to be in next month. Construction to begin mid to late September with the goal to be completed in December. The Health Department will probably move into the new building in January. The Department of Aging will move the end of December. Discussion only, no action taken.

Communicable disease update: 2 Campylobacteriosis, 7 Ehrlichiosis, 32 Lyme, 1 Giardiasis, 2 E-Coli, 3 Chlamydia, 2 Babesiosis.

Health Hazard Update: Summary given by Assistant Director.

- Three Lakes residence investigated for mold issues. Landlord notified and given recommendations.
- Sugar Camp area investigated for overspray of aerial application of pesticides. Referred to DATCP.
- Foreclosed Harshaw residence investigated for mold.

- Mobile home park in Rhinelander being investigated for notice of power shut off to tenants.

Other information:

- Oneida County Health Department is one of many participating facilities involved in the Get the Meds Out Program offered through the UW Extension. Residents may pick up a prepaid envelope, fill it with unwanted medications and mail it out where it will be sorted and safely disposed of. Controlled substances will also be accepted. Discussion only, no action taken.

Requests for Meetings/Workshops: Motion made by Pederson, seconded by Saari to approve meetings and workshops as presented. Motion carried.

Line item transfers: Motion made by Gudel, seconded by Berard to approve line item transfers as presented. Motion carried.

Vouchers and purchase orders: Motion made by Gudel, seconded by Pederson to approve vouchers and purchase orders as presented totaling \$13,148.00. Motion carried.

Motion by Cody, seconded by Berard to adjourn at 1:45 p.m. Motion carried.

Committee Chairman

Committee Secretary