

**MINUTES OF THE ONEIDA COUNTY
EMERGENCY MANAGEMENT COMMITTEE MEETING
May 25, 2011**

COMMITTEE MEMBERS PRESENT: Chairperson Matt Matteson, David O'Melia, Jack Martinson, and Mike Timmons.

COMMITTEE MEMBERS ABSENT: Sonny Paszak was excused.

OTHERS PRESENT: Med 4 on-duty crew, Doug Duchac, Jeff Freese, Ken Kortenhof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER

Chairman Matteson called the meeting to order at 10:00 a.m. at the Oneida County Highway Department, Upstairs Conference Room, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (O'Melia/Martinson, PASSED).

MOTION: To approve the April 27, 2011 Committee Meeting Minutes (Martinson/Timmons, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for June 22, 2011 at 10:30 a.m.

INTRODUCTIONS

Not necessary.

AMBULANCE EQUIPMENT DEMONSTRATION

Committee members went outside to look at the new med unit based out of Nokomis and viewed a demonstration of a power cot and a stair chair.

PUBLIC COMMENTS

None.

REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER

Duchac provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of April, Exhibit #1 and Exhibit #2.

The Emergency Management Director referred to his discussion with the Finance Director regarding the ambulance budget. The Finance Director suggested waiting another quarter then review and evaluate the ambulance budget again. The Emergency Management Director explained hospitals provide a service with the county covering both hospitals direct expenses. Hospitals do not make money from the County ambulance program.

MOTION: To accept the April financial report and maintenance report of Sacred Heart-St. Mary's Hospital (O'Melia/Martinson, PASSED).

Freese provided the financial report and the maintenance report of Howard Young for the month of April, Exhibit #3 and Exhibit #4. Howard Young's Financial Report reflects a positive variance of \$35,262.00.

MOTION: To accept the April financial report and maintenance report of Howard Young Medical Center (Timmons/O'Melia, PASSED).

HAZMAT TEAM REPORT

The Emergency Management Director mentioned the following: April 27th Monitored air quality (fuel oil) in a home; May 2nd Monitored air quality in a home for Social Services. Tiered responses were explained. May 22nd HazMat Refresher Training at Nicolet College.

DIRECTOR'S REPORT

The Emergency Management Director mentioned the following: May 3rd Storm Spotter Class; May 4th Meeting with Finance Director regarding ambulance budget; June 15th Municipal Emergency Management meeting; June 8th MABAS Exercise, July 7th-10th Hodag Country Fest; Large Assembly Meeting; September Nokomis Fall Ride; and August 4th-7th County Fair.

In lieu of recent Tornado events, Timmons shared concerns for visitors not knowing the county or the township name of areas traveling through or staying at when emergency weather alerts are being broadcasted for affected areas. There was discussion regarding television coverage of storms and weather radios.

Radio System Update:

The Director provided a Communication System PowerPoint slide and addressed the County's radio system: Minocqua Tower equipment installed, narrowband timelines and plan were cited, notification to response personnel, EMR 2 having a different PL Tone to prevent skip and possibly in the future. The Director mentioned he is working on getting tower alarms sent to his pager.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibit #5 and #6.

One line item transfer, Exhibit #5.

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet (Martinson/O'Melia, PASSED).

PUBLIC COMMENTS

No public comment was given.

ITEMS FOR FUTURE AGENDAS

Develop agenda at Emergency Management Director's discretion.

ADJOURN

11:00 a.m. MOTION: To adjourn the meeting (O'Melia/Timmons, PASSED).

Matt Matteson, Chairman

Dawn Robinson, Program Assistant