

**MINUTES OF THE
FINANCE & INSURANCE COMMITTEE MEETING
February 14, 2011**

MEMBERS PRESENT: Chairman Ted Cushing, Supervisors: David Hintz, John R Young, Peter Wolk and John Hoffman.

OTHERS PRESENT: Lisa Charbarneau, John Potters (LRES); John Bilogan (Forestry); Margie Sorenson (Finance); Mary Bartelt (County Clerk); Kris Ostermann (Treasurer); Lynn Grube (ITS); Nick Scholtes (Highway); John Sweeney (Sheriff); Mike Romportl (Land Information); Kelly Gostisha, David Ness (M&I Bank).

CALL TO ORDER

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

APPROVE AGENDA

Motion by Hintz, second by Wolk to approve the February 14, 2011 agenda, allowing the Chair to take items at his discretion. Motion carried; all ayes.

APPROVE MINUTES

Motion by Hoffman, second by Hintz to approve the minutes of the January 10 and 18, 2011 meetings. Motion carried; all ayes.

VOUCHERS, REPORTS and PURCHASE ORDERS

County Clerk

Motion by Hoffman, second by Hintz to approve the bills and vouchers for the County Clerk as presented. Motion carried; all ayes.

Motion by Cushing, second by Hoffman to approve the 2010 Line Item Transfers for the County Clerk's Office as presented. Motion carried; all ayes.

Motion by Wolk, second by Hintz to charge the Human Service Center appropriately for insurance coverage on their vehicles beginning next year. Motion carried; all ayes.

WAIVER OF INSURANCE REQUIREMENTS FOR WIS DOT DISCRETIONARY TRAFFIC MAINTENANCE AGREEMENT

Motion by Hoffman, second by Wolk to approve the waiver of insurance requirements for the WIS DOT Discretionary Traffic Maintenance Agreement as presented. Motion carried; all ayes.

OUT OF STATE TRAVEL REQUEST

Motion by Hoffman, second by Wolk to approve the Out of State Travel Request for the Highway Commissioner to attend a meeting in Washington D.C. Motion carried; all ayes.

FORESTRY LINE ITEM TRANSFER

Bilogan explained to the committee that the Forestry Committee approved an LTE for 600 hours not to exceed \$25 per hour to be hired from Nicolet Staffing to assist the department in meeting their goal for the increased allowable cut. Bilogan continued that he had talked with Nicolet Staffing and believes they will be able to hire someone at approximately \$16.50 per hour to do the work. When including the fees to Nicolet Staffing he will still be below the \$25 per hour maximum rate. Bilogan explained that he met with Finance Director Sorenson and is requesting that the Stumpage Revenue line item be increased by \$13,000 for 2011 and that money be transferred to a line item for payment of this position.

Sorenson recommend that this was the best way to go.

Young reminded Bilogan that this approval was only for 2011 and didn't automatically add the LTE position to his budget for 2012.

Motion by Hoffman, second by Young to recommend to the County Board to allow the Forestry Department to hire a temporary employee through Nicolet Staffing for up to 600 hours in 2011 not to exceed \$25 per hour and to increase the Forestry budget stumpage line item by \$13,000 for 2011, transferring those funds to a separate line item for the cost of the temporary position. Motion carried; all ayes.

PRESENTATION BY M&I BANK

David Ness and Kelly Gostisha went over the County's current investments with the Committee.

OUT OF STATE TRAVEL REQUEST – LAND INFORMATION

Motion by Hintz, second by Wolk to approve the Out of State Travel Request to allow a Land Information staff member to attend specialized GIS Software training in Minneapolis. Motion carried; all ayes.

NORTHWEST COMMUNITY POLICING GRANT – 2011 PROJECT FUNDS

John Sweeney came before the committee to report that the Sheriff's Department received \$44,367 under the Northwest Community Policing Grant for 2011. He continued that the department will find the other \$5,633 within their current budget to meet the \$50,000 that was applied for.

Motion by Hoffman, second by Hintz to proceed with the \$44,367 Northwest Community Policing Grant with the Sheriff's Department funding the deficit of \$5,633 out of the current budget as presented. Motion carried; all ayes.

VOUCHERS, REPORTS and PURCHASE ORDERS

Treasurer

Motion by Hoffman, second by Wolk to approve the January 2011 Statement of Cash as presented. Motion carried; all ayes.

Motion by Hoffman, second by Wolk to approve the bills and vouchers for the Treasurer as presented. Motion carried; all ayes.

Motion by Wolk, second by Young to approve the Cassian Unlawful Tax as presented. Motion carried.

Information Technology Services

Motion by Hoffman, second by Wolk to approve the Bills and vouchers for ITS as presented. Motion carried; all ayes.

Motion by Cushing, second by Hintz to approve the Line Item Transfer for ITS as presented. Motion carried.

Motion by Cushing, second by Hintz to approve the ITS Department January Accounting as presented. Motion carried.

Finance

Motion by Hoffman, second by Wolk to approve the Blanket Purchase Orders as presented. Motion carried; all ayes.

Motion by Wolk, second by Hintz to approve the bills and vouchers for the Finance Department as presented. Motion carried; all ayes.

Motion by Cushing, second by Hoffman to approve the December 2010 General Investments as presented. Motion carried; all ayes.

Sorenson reported to the committee that her office issued a check to the wrong person. This individual cashed the check. Sorenson told the committee the issue was turned over to the Sheriff's Department and District Attorney. She told the committee the District Attorney negotiated a repayment plan in lieu of any theft charges being filed.

Sorenson told the committee that Governor Walkers budget amendment bill which would require general employees to contribute to the Wisconsin Retirement System would save the County \$625,000 a year. She reminded them that the bill does not include the protective category employees.

LINE ITEM TRANSFERS

Motion by Hoffman, second by Wolk to approve the line item transfers for 2010 as presented. Motion carried; all ayes.

Motion by Cushing, second by Hintz to approve the line item transfers for 2011 as presented. Motion carried; all ayes.

RESOLUTION FOR LINE ITEM TRANSFERS

Motion by Hoffman, second by Hintz to approve the resolution for line item transfers for 2010 and 2011 and forward on to the County Board for further consideration. Motion carried; all ayes.

REVIEW RESOLUTIONS TO COME BEFORE THE ONEIDA COUNTY BOARD OF SUPERVISORS AT THEIR FEBRUARY 15, 2011 MEETING

- **Resolution #10-2011** –offered by the Supervisors of the Committee on Consolidation of Departments, Committees and the number of Supervisory Districts for Oneida County and the Ad-Hoc Redistricting Committee recommending a tentative goal of nineteen County Board Districts and Supervisors. No negative fiscal impact.
- **Resolution #11-2011**– offered by the Supervisors of the Buildings and Grounds Committee regarding the building and lands owned by the County at 1103 Thayer Street be sold. No negative fiscal impact.
- **Resolution #12-2011** offered by the Supervisors of the Forestry, Land, & Outdoor Recreation Committee regarding Snowmobile Bridge Load Upgrade. Fiscal impact up to \$17,000.
- **Resolution #13-2011** offered by the Supervisors of the Planning and Zoning Committee regarding general ordinance amendment 9.56 Domesticated Chickens/ Ducks. No fiscal impact.
- **Resolution #14-2011/Rezone Petition #8-2010** offered by the Supervisors of the Planning and Zoning Committee to amend the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map- Town of Hazelhurst. No Fiscal Impact.
- **Resolution #15-2011** offered by the Supervisors of the Planning and Zoning Committee regarding the revision of rules under NR 115. No fiscal impact.

- **Resolution #16-2011** offered by Supervisor Denny Thompson regarding major changes in the School District funding formula. No fiscal impact.
- **Resolution #17-2011 /General Code/OA** offered by Supervisor Peter Wolk regarding Section 2.54 the approval of per diems and expenses for the Housing Authority. Fiscal Impact of \$1,132 for per diems no mileage reimbursement.
- **Resolution #18-2011 /General Code/OA** offered by the Supervisors of the Land Records Committee amending section 2.63 (Land Information Council) of the General Code of Oneida County. Fiscal Impact of \$65.00 attached.
- **Resolution #19-2011** offered by the Supervisors of the Highway Committee regarding the purchase of a patrol truck. Fiscal impact from Highway Department Equipment Fund attached.

Motion by Hoffman, second by Hintz to forward Resolutions to County Board for consideration. Motion carried; all ayes.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion by Wolk, second by Hintz to adjourn. Motion carried; all ayes.

Meeting adjourned at 11:11 a.m.

Ted Cushing, Chairman

Lisa Charbarneau, Secretary