

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51

Resolution #75-2016

**GENERAL CODE OF ONEIDA COUNTY, WISCONSIN
ORDINANCE AMENDMENT #**

Ordinance Amendment offered by the Administration Committee

WHEREAS, the Oneida County Public Records policy is set forth in the Oneida County Code in section 1.30; and

WHEREAS, various Oneida County departments have indicated that they are rapidly running out of space for storage of paper records; and

WHEREAS, those same departments have requested the authority to scan and electronically store documents in order to save storage space; and

WHEREAS, Wisconsin State Statutes section 59.52(14) allows for the storage of records in an electronic format with County Board authorization; and

WHEREAS, a records custodian that elects to store records electronically shall continue to follow all records retention schedules & the requirements of Wis. Stat. s. 59.52(14).

**NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS
DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 1.30 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

[Ordinance Sections 1.30(1)-(7) shall remain unchanged]

(8) PRESERVATION THROUGH MICROFILM OR OPTICAL DISK/ELECTRONIC STORAGE. The Oneida County Boards authorizes Any County officer or the director of any department or division of County government to ~~may, subject to the approval of the County Board,~~ keep and preserve public records in ~~his~~ their possession by means of microfilm, ~~or other~~ photographic reproduction or optical disc/electronic storage method. Such records shall meet the standards for photographic reproduction set forth in §16.61(7)(a) and (b), Wis. Stats., and/or the standards set forth in 59.52.(14) Wis. Stats. for optical disk/electronic storage and shall be considered original records for all purposes. Such records shall be preserved along with other files of the department or division and shall be open to public inspection and copying according to the provisions of State law.

[Ordinance Section 1.30(9) remains unchanged]

Approved by the Administration Committee this 4th day of November , 2016.

Consent Agenda Item: YES NO

Vote Required: Majority = _____ 2/3 Majority = _____ ¾ Majority = _____

52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

Offered and passage moved by: _____
Supervisor

Supervisor

Supervisor

Supervisor

Supervisor

_____ Ayes
_____ Nays
_____ Absent
_____ Abstain
_____ Enacted

by the County Board of Supervisors this _____ day of _____, 2015.

_____ Defeated

Mary Bartelt, County Clerk _____
David Hintz, County Board Chair